

**Menard County Soil and Water Conservation District**  
**October 3rd, 2023, 8:30 A.M.**  
**Board Meeting Agenda**

An executive meeting took place at 8:00am to discuss some changes.

The Menard County Soil and Water Conservation District held their monthly meeting on October 3rd, 2023, starting at 9:01am at 103 Centre Drive, Petersburg, IL 62675. Chairman George Staab, Secretary/Treasurer John Lyons, Directors David Dowel, Ryan Todd, were all present. Also present was Administrative Coordinator Samantha Holliday, Resource Conservationist Ellie Crowe, and District Conservationist Andrew Fulton.

George called the meeting to order @ 9:01am

NRCS Updates- Andrew- IRA: only current spending authorization, application for EQIP, CSP, and ACEP are still happening despite lapse in Farm Bill. CRP-No sign ups until a farm bill is funded. New farm bill could change the program. District Group Staffing update- Allan Hertzberger is leaving effective 10/31, promotion to Paris, IL. Jamie Thompson was promoted to GS-11, staying in Lincoln. Kyle Reed is the new IDOA Conservation Planner in Lincoln

**Old Business:**

- Plat Books Sale- 7 Plat Books left, we have sold 3 so far
- 2023 Plant and Tree Sale- worm castings- We could not find the worm castings so we are not going to do those, getting a mailing list from NRCS from all the land orders, george motioned an add in the newspaper to get an add out that wants to be added to the mailing list, John second, all in favor
- Working on the website- showed the board the updated website- see if we can check to see the traffic on the website
- Semi annual newsletter- it is okay to do semi annual
- Equipment updates- Updated pictures of our rental equipment

**New Business:**

- Election- Dates- January
- Update/Amend Personnel Policies/ Time Clock- George motioned a time clock, David second motion, all in favor. Fix some of the personnel policies from our handbook. Will be paid after the signatures every other friday turn in time cards for signature

Juneteenth is a Federal Holiday- George Motioned to follow the federal holiday calendar, David second, and all in favor

-these include early release days provided state or federal government

- Contingency Plan for government shutdown- We are going to look into it
- Sponsors- reach out to Knox county to see how they do their sponsorship program
- Equipment Sales- Went over our sales for the past 6 months
- Primo Design Shirts- Went over our shirt designs and George motioned and John second the motion
- Budget- George motioned and David second the motion for the balance sheet
- Fish Sales- Turned in fish sales on 09/29/23 and Andry's fish market confirmed that they received our order.
- Letter of Intent- Administrative Agreement- Turned in our letter of intent on 09/18/23 and I received an automated response that they received our paperwork.
- Rental Agreement- George motioned to waive the rental agreement \$100 fee for the EZ- Ject Herbicide, Drip Torch and flapper, David Second the Motion, all in favor
- Newsletters went out last week- We have had really good feedback from the newsletter that we sent out last week!

### **Other Business:**

- Questions
- Adjournment- George adjourned the meeting and John second that 9:45am

To assure meeting quorum, please contact the district office at 217-632-7590 ext. 3 or [menardswcd@gmail.com](mailto:menardswcd@gmail.com) if you are unable to attend.

Submitted by: *Juanita Holliday*

Date: 10/12/23

Approved by: *George Staub*

Date: 10/12/23