

Menard County Soil and Water Conservation District

Annual Board Meeting Minutes

July 28, 2023, at 8:30 A.M.

Chairman George Staab called the Menard County SWCD board meeting to order at 8:29 a.m.

Present: Chairman George Staab, Vice Chairman Kenton Bell, Sec/Tres John Lyons, Director Ryan Todd, Director David Dowell, RC Ellie Crowe, AC Samantha Holliday, and DC Andrew Fulton.

Old Business

- **Financial Report-** Chairman Staab made a motion to pass the financial report for this quarter. Sec/ Tres Lyons seconded the motion. All were in favor and the motion passed.

New Business

- **Update Banking Info:**

With the hiring of our new AC Samantha the banking signature card needs to be updated so she can sign checks. Along with that she will need to be added to our credit card account and have her own card for travel and business purchases.

Chairman Staab made a motion to add AC Samantha as a signer on our accounts. Director Dowell seconded the motion. All were in favor and the motion passed.

Chairman Staab made a motion to get AC Samantha added to our VISA credit card with a \$1000 limit. Director Dowell seconded the motion and the motion passed.

Chairman Staab made a motion to update the lockbox card to allow George Staab, John Lyons, Ellie Crowe, and Samantha Holliday access to the lockbox. Vice Chairman Kenton Bell seconded the motion, and all were in favor. The motion passed.

- **AISWCD Updates:**

Chairman Staab updated the board about upcoming changes in position at the AISWCD. Director Grant Hammer will be leaving at the end of the year. Chairman Staab also updated the board on current issues that were covered at the Summer Conference annual meeting. CITRIX was the main topic that was of discussion.

- **Fish Sale:** Chairman Staab made a motion to accept the pricelist for this year fall fish sale. Director Dowell seconded the motion. All were in favor, and it passed.

- **CRP Agreement:** RC Ellie introduced the CRP agreement from AISWCD. It is a reimbursement agreement for the work she does for the CRP program. Chairman Staab made a motion to sign the CRP agreement and that RC Ellie would receive 50% of the commission and the district would keep the other 50%. Sec/Tres Lyons seconded the motion. All were in favor and the motion passed.

Adjournment

Chairman George Staab stated that there was no more new business and that the meeting could be adjourned. Chairman George Staab motioned to adjourn the July 28th, 2023, meeting at 9:21 A.M. Vice-Chairman Bell seconded the motion. All were in favor and the motion carried. Meeting adjourned.

Respectfully Submitted,